



Institute of Dental Studies & Technologies

(Under the auspices of Dental & Medical Educational Trust)

"NAAC ACCREDITED"



Ref. No. IDST

KIR/15/2024-A

Date 06/02/2024

MINUTES OF MEETING

Academic Committee meeting was held on 6th February, 2024 at 10 am in principal office to discuss the academic planning for BDS, upcoming session 2024-25.

The meeting was attended by:

1. Dr. Nidhi Agarwal - (Principal / HOD – Pedodontics)
2. Dr. Achint Juneja - (Vice-Principal Academic / HOD- Orthodontics)
3. Dr. Gaurav Mittal - (Director PG Studies / HOD- Oral Surgery)
4. Dr. Rishi Manan - (HOD- Conservative)
5. Dr. Vinod Bhardwaj - (HOD- Pharmacology)
6. Dr. Ashish Anand - (Professor- Pedodontics)
7. Dr. Sandhya Sharma - (Assistant Professor - Biochemistry)

The following points were discussed:-

1. Theory Classes attendance shall only be marked on Biometric Manual attendance will not be valid.
2. Classes should not be suspended during exam days.
3. 1st Internal for BDS final year should be held after 1 month of session beginning.
4. Extra classes for covering attendance should be kept before Internal Assessment Exam. Most HODS' are not in favour of extra classes.
5. Posting schedules need to be rearranged.
6. Method of scoring Internal Assessment will be changed on the basis of certain criteria. The scoring scale will be forwarded by Dr. Achint Juneja for clinical & Non Clinical Departments.
7. Further mapping of slow & advanced learners & their outcomes will be done by individual departments.
8. Mentor should work in coordination with the subject faculty & Vice Versa in case a student reports any matter of concern.
9. Monthly mentors' meeting has to be conducted.
10. Evaluation of PTM was done and it was decided to keep it more regularly.
11. It was decided that the feedback forms will be distributed randomly and evaluated later.

Dr. Nidhi Agarwal
Principal



Copy to:

1. The Secretary, DMET
2. All HOD's
3. All Notice Boards

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