

Ref. No. IDST / 6381

Date 22/05/2023

Structure And Mechanism For Internal Quality Assurance

Ensuing NAAC guidelines, IDST has established the Internal Quality Assurance cell (IQAC) as a post-accreditation (00-00-0000) quality sustenance measure and the various activities of IQAC are summarized below. The IQAC of the college consists of faculty members of the IDST and external experts from profession and parents. The calendar of events is being prepared every year and uploaded in the institutional website. The intradepartmental action plan for individual department is prepared annually under the guidance of IQAC and a report on the execution of the plans along with the minutes of periodical meetings are available with the respective HODs.

IQAC is involved in the following activities:

- Coordinates the preparation of individual Time Table and Lesson Plan.
- Extends support for organizing the programs for students' progress and support services.
- Encourages faculties' research activities
- Facilitates the process of ITC infrastructure development of the college
- Feedback analysis
- Facilitates the process of documentation
- Subsequent preparation of AQAR for submission to NAAC online
- Guidance and coaching for competitive and entrance exams
- Support extended for scholarships to deserving students
- Support to slow learners and development of soft skills

IDST committees under IQAC:

Category I:

The committees that fall under this category are Parent Teacher Association (PTA), Institution Research Committee (IRC), Patient Coordination Committee (PCC), Hostel Committee, Outreach Committee and Students Support and Counselling Committee. (MENTOR/MENTEE). These committees meet throughout the year.



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Category II:

The committees under this category are Anti-Ragging, Library, Biosafety, Students Career Guidance, Women Empowerment and Admission committees. These have nominal number of meetings.

Category III:

Alumni Committee and Anti-Sexual Harassment Committee come under this category. Actions are taken by these committees on receiving complaints and representations. Students' grievances regarding infrastructure, IT, Hostel, Food and procedures of the Institute are addressed by this committee.

Other areas under the purview of IQAC are

- Assurance of Learning: Monitoring results of Academics, Overall grooming of students, mentoring sessions and reports to ensure assurance of learning.
- Alumni Connect: Continuous connect with Alumni to keep them updated and make them proud of the institute
- Working MOUs with various organizations relating to academics, placement, outreach activities.
- Organizing Workshops on QMS, IQAC, ERP & LMS
- Structured Feedbacks from various stakeholders, analysis and follow ups
- Quality initiatives such as FDPs, Training on LMS, Participation in (NIRF), Internal audits, offering
- Value added courses, bench marking in teaching, resource utilization, Field visits, Certificate courses, Internships, students' satisfaction survey.
- Operative MIS is in place to ensure quality assurance in all areas.



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